

Chief Instructor

ROLE DESCRIPTION

The Chief Instructor is the principal instructor of the Club. The Chief Instructor has overall responsibility for the Club's training and grading activities.

The Chief Instructor's responsibilities are as follows:

- Develop curriculum and training plans
- Schedule training sessions and gradings and prepare teaching roster for training sessions
- Act as chair and final arbiter at Club gradings
- Appoint, and delegate responsibility to, one or more Senior Instructors and Instructors
- Lead Tuesday and Saturday classes on a 6-week rotational basis with Senior Instructors
- Lead Thursday classes on a weekly rotational basis with Senior Instructors and Instructors
- Complete attendance records, collect fees and bank collected monies for classes led
- Generally supervise the training and grading activities of the Club.