

Risk Management Policy

Version: 27 July 2018

1 Background and Purpose

The Adelaide University Karate Club Incorporated (**Club**) recognises that it is vital to have good risk management practices in place to ensure the safety of its members, the Club and those organisations with which the Club is affiliated.

This Policy is designed to create a system of risk management within the Club that is both appropriate to the nature and size of the Club and manageable within the constraints inherent in that nature and size.

2 Application

This policy applies to the management of the Club and the day to day operations undertaken by the committee, its subcommittees, employees, volunteers, officials and instructors. Adoption of this policy will ensure consistency in risk management principles and procedures.

3 Coverage

The Policy applies to all operations, undertakings and activities of the Club and its members.

4 Responsibility

All employees, volunteers, officials, instructors and members have a duty of care and are responsible for ensuring that risks to themselves, to others and to the Club and its affiliated organisations, are minimised.

However, the committee has the ultimate responsibility for ensuring that risk is managed effectively and efficiently. The committee, will:

- ensure that risk management is an intrinsic part of its work responsibilities and that all decisions made by the committee, its subcommittees, employees, volunteers, officials and instructors are made in line with this policy;
- allocate appropriate resources for the development, training and review of this policy as required;
- review Club risks on an annual basis with the completion of the "AU Sport Risk Management Audit" and ensure that appropriate management of risks is implemented; and
- actively encourage reporting of risk, real and potential, in order that such risks can be managed appropriately.

5 Review

The committee will review this policy annually and ensure all Club employees, volunteers, officials, instructors and members are aware of this policy.